



CITY OF SPENCER

116 Court Street
Spencer, WV 25276
304-927-1640

Application for Building Permit

Property Owner Name: _____

Physical Address: _____

Contractor Name: _____

Address: _____

Phone Number: _____

Work being completed: _____

Job start date: _____

Estimated Cost of Job: _____

COST OF PERMIT:

Anything under \$100.00 does not require a permit.

Anything \$4,000.00 and under is a flat \$20.00 fee.

Greater than \$4,000.00 and less than \$100,000.00 is \$5.00 per \$1,000.00.

Anything over \$100,000.00 should see the City Clerk.

Make checks payable to the City of Spencer and a permit will be mailed to you if approved.

This institution is an equal opportunity provider